

2015 EEO Public Inspection File Report
South Carolina Educational Television Commission
1041 George Rogers Blvd., Columbia, SC 29201

Stations WRLK and WLTR (FM)

RECRUITMENT SUMMARY FOR THOSE INTERVIEWED FOR POSITIONS FILLED

August 01, 2014 through July 31, 2015

Agency Title: ETV Agency Code H67

Title	Date Posted	Date Hired	Recruitment Sources for Interviews* Source for Hire	Total Interviewed
Radio Producer	07/02/2014	08/04/2014	* Internal (1) Other (1) Hire (Internal)	2
Manager of Transmissions Operations	07/23/2014	09/02/2014	Internal (1) Hire (Internal)	1
Acct/Fiscal Analyst II	07/09/2014	09/02/2014	* SCSWS (3) DEW (1) Other (1) Hire (SCSWS)	5
Transmitter Supervisor	05/16/2014	09/02/2014	* SCSWS (2) OWS (1) Other (1) Internal (2) Hire (Other)	6
American Graduate Storyteller	07/24/2014	09/11/2014	* OWS (2) ETVWS (1) Other (1) Hire (Other)	4
Microwave Technician	08/28/2014	10/17/2014	Internal (1) Hire (Internal)	1
Festival IT Consultant	05/15/2014	10/17/2014	* SCSWS (6) OWS (1) DEW (1) Internal (1) Hire (Internal)	9
Engineering Maintenance Manager	09/18/2014	11/02/2014	Internal (5) Hire (Internal)	5
Transmitter Supervisor	10/03/2014	12/02/2014	* DEW (1) Other (1) Hire (Other)	2
Public Affairs Producer/Reporter	10/30/2014	01/19/2015	* SCSWS (5) ETVWS (2) Other (2) Hire (Other)	9
Associate Producer/Director	11/11/14	01/19/2015	* SCSWS (1) DEW (1) Other (1) Hire (Other)	3
Fundraising Coordinator	09/12/2014	01/19/2015	* DEW (1) Other (2) Hire (Other)	3
FTS Technician III	10/10/14	04/06/2015	* DEW (1) Other (5) Hire (Other)	6
Radio Producer	03/06/2015	04/20/2015	* SCSWS (1) DEW (1) SCBA (1) Hire (SCSWS)	4
Operations Manager-ETV Sumter	05/15/2015	06/17/2015	Internal (1) Hire (Internal)	1
Public Information Specialist	12/12/2014	07/17/2015	* SCSWS (2) Other (5) Hire (Other)	7

Note: Counts of persons interviewed includes the person hired.

^ See attached list of Recruitment Source abbreviations and additional information

* The attached Referral Source mailing list is also notified in recruitment for indicated positions

Long Term Recruitment Initiatives **for the Period August 1, 2014 to July 31, 2015**

Please note that this report includes descriptions of the long-term initiatives completed for the period ending July 31, 2015, in order to demonstrate compliance with the initiative requirements of the FCC's rules.

Educational Television Network/ Educational Radio Network (hereafter referred to as ETV/ ERN) is served by a Human Resources office and recruiting unit located in the central headquarters in Columbia. Managers in the regional radio and television stations, all of which have less than five employees, are involved in recruitment/employment activities for their individual stations and where appropriate, general recruitment efforts for the agency as a whole. The agency has undertaken the following initiatives to ensure outreach to the community and its diverse constituents:

Internship Programs

- ETV has an ongoing non-paid internship program for students of Universities and Colleges in the state and provides community service opportunities to local high school students. Seven students participated during the reporting period.
- ETV has a paid endowment internship each summer; seven college students participated during this reporting period in television or radio departments.

Agency Training to Management Level Personnel on methods of ensuring EEO and Preventing Discrimination

- In June 2014, employees with direct supervisory responsibility were provided a generational Diversity Training Program. This training has been ongoing during the period from August 1, 2014 to July 31, 2015.

Participation in Events/Job Fairs

- ETV participated in the University of South Carolina Job Fair on Tuesday, January 27, 2015.

Participation in community events such as career days, workshops and similar activities

- ETV routinely provides shadowing opportunities for interested grade school students. We had four local students participate.
- Staff represented ETV at four Career Day/Mentor events throughout the state.
- Tabitha Safdi participated in the DLI (Diversity Leaders Initiative), a project of Furman University, in the Spring Midlands class. She worked with a diverse team of DLI participants to create a public service project in the Midlands community that explores diversity and promotes team work. ETV has sent five employees to participate in the initiative, and is part of its Diversity Recruitment Consortium.
- Personnel at ETV Carolinas and ETV Upstate hosted students from the “Legacy Charter School in Greenville, South Carolina for a tour of the facilities. Tours of ETV Upstate were also conducted for prospective journalism students from USC Upstate.

Other activities that further the goal of increasing ETV and job awareness

- ETV distributes job listings to approximately 46 diverse local and national organizations/websites and an additional eight persons via traditional mail and email.
- ETV gave 13 tours of ETV facilities to various groups, which also included students from area schools, state and county agencies, churches and community groups. Approximately 150 students, community leaders and senior citizens visited ETV during these tours.
- ETV annually reports minority-hiring statistics to the South Carolina State Human Affairs Commission, and as such, has an Affirmative Action Plan and goals for minority recruitment.
- ETV, in accordance with FCC and State Human Affairs Commission requirements, maintains reportable data on employment activities.
- ETV K-12 Career Education resources have been created to enhance the career guidance and counseling efforts in grades K-12. The resources are provided to assist with career awareness, career exploration, and career preparation of students with the objective of facilitating a successful transition into post-secondary opportunities and the 21st century global workplace. The videos have been culled and vetted by SDE, and revamped to be mobile accessible.

The resources are located on <http://media.knowitall.org> and within [ETV's StreamlineSC](#).

- Covered positions are posted on the State of SC Agency Website to which ETV's home page is linked.
- ETV advertised a request for community groups to become members of its job opening distribution list and identified the agency as an Equal Opportunity Employer on its television stations 125 times during the period of August 1, 2014 through July 31, 2015. ETV also runs Radio spots daily (365) which define the organization as an equal opportunity employer and request community groups to become members of its job opening distribution list.

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Recruitment

Recruitment Type Abbreviation

College Recruitment --Coll

SC Department of Employment and Workforce --DEW

Field Recruitment --Field

High School Recruitment --HS

Internal Posting --IP

Newspaper Advertisement News--NAN

Other --Other

Other State Agency --OSA

Other Web Site OWS --(List of Referral Organizations on Site)

Radio Advertisement-- Radio

Recommended by State Employee-- Emp

SC Broadcasters Association --SCBA

SC ETV Web Site --ETVWS

State Web Site --SCSWS

SC ETV Endowment-End

Tech School Recruitment --Tech

Television Advertisement --TV

Trade Journal Advertisement --Journ

Univ. of South Carolina --USC

Unsolicited Application --Unsol

***Job Referral Sources Who Receive Email and/or Mail Job Postings, or Have Jobs Entered on Their Sites from ETV**

Aiken Technical College
One Stop Career Center
P.O. Drawer 696
Aiken, SC 29802-0696
Bus: (803) 593-9231 ext. 1293
E-mail: placement@atc.edu

Anderson College
316 Boulevard
Anderson, SC 29621
Bus: (864) 231-2075
E-mail: bhanley@ac.edu

Army Community Service
Bus: (803) 751-5452
E-mail: Barbara.Martin@us.army.mil

Benedict College
1600 Harden Street
Columbia, SC 29204
Bus: (803) 806-3212
E-mail: johnsons@benedict.edu

Charleston Southern University
Career Planning & Student Employment
P.O. Box 118087
Charleston, SC 29423-8087
Bus: (843) 863-8020
E-mail: cpse@csuniv.edu

Clafin University
Carolyn R. Snell, Director of Career Development
700 College Avenue
Orangeburg, SC 29115
Bus: (803) 535-5338
E-mail: csnell@clafin.edu

Howard Jackson, Coordinator of Special Programs
Bus: (803) 535-5631
E-mail: howard.jackson@clafin.edu

Coker College
Director of Campus Life
College Avenue
Hartsville, SC 29550
Bus: (843) 383-8035
E-mail: jnere@coker.edu

College of Charleston
Graduate School
66 George Street
Randolph Hall 310
Charleston, SC 29424
Bus: (843) 953-5614
E-mail: gradstud@cofc.edu

Columbia International University
P.O. Box 3122
Columbia, SC 29230
Bus: (803) 735-8343 ext. 3076
E-mail: sbryant@ciu.edu

Columbia Urban League
P.O. Box 50125
Columbia, SC 29250
Bus: (803) 799-8150
E-mail: cmcdonald@columbiaurbanleague.org

Converse College
580 East Main Street
Spartanburg, SC 29302
Bus: (864) 596-9027
E-mail: careerservices@converse.edu

Erskine College
1 Depot Street
Due West, SC 29639
Bus: (864) 379-8793/(864)379-8725
E-mail: payne@erskine.edu

Newberry College
2100 College Street
Newberry, SC 29108
Bus: (803) 321-5149
E-mail: Mariah.gaughan@newberry.edu

Francis Marion University
P.O. Box 100547
Florence, SC 29501
Bus: (843) 661-1676
E-mail: jsmith@fmarion.edu

Furman University
3300 Poinsett Hwy.
Greenville, SC 29613
Bus: (864) 294-2106
E-mail: career.services@furman.edu

Greater Columbia Community Relations Council
P.O. Box 1360
Columbia, SC 29202
Bus: (803) 733-1130
E-mail: crcsupport1@comrelations.org

Horry-Georgetown Technical College
2050 Hwy. 501 E.
Conway, SC 29526
Bus: (843) 349-7813
E-mail: careerresourcescenter@hgtc.edu

KPLC TV
Veronica Bilbo
E-mail: vbilbo@kplctv.com

Lander University
320 Stanley Avenue
Greenwood, SC 29649
Bus: (864) 388-8243
E-mail: asmorgan@lander.edu

Morris College Career Services Center
Box 1072, 100 West College Street Brawley-Starks Building,
Rooms 209-210
Sumter, SC 29150
Bus: (803) 934-3191 or (803) 934-3192
E-mail: jclayton@morris.edu

National Association of Black Colleges
P.O. Box 3191
Atlanta, GA 30302
Bus: (404) 532-6136
lojelks@aol.com

National Association of Hispanic Journalists

E-mail: kolivas@nahj.org

North Greenville College

2100 College Street

Tigerville, SC29688

Bus: (864) 977-7137

E-mail: lahagin@ngc.edu

Northeastern Technical College

Career Center

P.O. Drawer 1007

Ingram Hall, Building 300

Cheraw, SC 29520

E-mail: lpeterkin@netc.edu

Orangeburg Calhoun Technical College

3250 St. Matthews Road

Orangeburg, SC 29118-8299

Bus: (803) 536-1373

E-mail: wrc@octech.edu

Piedmont Technical College

P.O. Box 1467

Greenwood, SC 29648

Bus: (864) 941-8377

E-mail: rosenbaum.d@ptc.edu

Presbyterian College

503 South Broad Street

Clinton, SC 29325

Bus: (864) 833-8380

E-mail: aalong@mail.presby.edu

SC Dept of Employment & Workforce

P.O. Box 567

700 Taylor Street

Columbia, SC 29202

E-mail: jguyton@dew.sc.gov

SC Broadcasters Association

One Harbison Way Suite 112

Columbia, SC 29210

Bus: (803) 732-1186

E-mail: scba@scba.net

SC Human Affairs Commission
2611 Forest Drive, Suite 200
Columbia, SC 29204
Bus: (803) 737-7809
E-mail: lgdean@schac.sc.us

SC Legislative Black Caucus
207 Soloman Blatt Building
Columbia, SC 29211
E-mail: director@scIBC.com

Shaw Air Force Base
524 Stuart Avenue
Shaw Air Force Base, SC 29152
Bus: (803) 895-1254
E-mail: vanvechten.deette@shaw.af.mil
E-mail: joyce.carter@shaw.af.mil
E-mail: Cynthia.Briggs@shaw.af.mil

South Asian Journalists Association
E-mail: saja@columbia.edu

South Carolina ETV (website and internal postings)
1041 George Rogers Boulevard
Columbia, SC 29201-4761
Bus: (803) 737-3200
Website: www.scetv.org

South Carolina State University
Career Services
601 MLK Jr. Avenue
Post Office Box 7068 Orangeburg, SC 29117
Bus: (803) 536-7033
E-mail: careercenter@scsu.edu

Southern Wesleyan University
Central, SC 29630
Bus: (864) 644-5133
E-mail: jcarter@swu.edu

Spartanburg Technical College
P.O. Box 4386
Spartanburg, SC 29305
Bus: (864) 591-3820
E-mail: gilliaml@stc.edu
E-mail: mckinzie@stcsc.edu

State of South Carolina Job Web Site

(Job listing from all SC state agencies)

Website: www.state.sc.us/jobs

WLOX

Wilma Peters

E-mail: wpeters@wlox.com

Tri-County Technical College

P.O. Box 587

Highway 76

Pendleton, SC 29670

Bus: (864) 646-1577

E-mail: bwiley@tctc.edu

USC Career Center

6th Floor, Close Building

Columbia, SC 29208

Bus: (803) 777-7994

E-mail: june@sc.edu

E-mail: dbar@mailbox.sc.edu

USC - Salkahatchie

P.O. Box 617

Allendale, SC 29810

Bus: (803) 584-3446 ext. 116

E-mail: pattyw@gwm.sc.edu

WNSC-TV

P.O. Box 11766

Rock Hill, SC 29731

Bus: (803) 324-3184

WRET-TV

P.O. Box 4069

Spartanburg, SC 29305-4069

Bus: (864) 503-9371

WRJA-TV

18 N. Harvin Street

Sumter, SC 29150

Bus: (803) 773-5546

York Technical College
452 South Anderson Road
Rock Hill, SC 29730
Bus: (803) 327-8052
E-mail: bdarby@yorktech.edu

Williamsburg Technical College
Kingstree, SC 29556
Bus: (843) 355-4162
E-mail: lynchn@wiltech.edu

Wofford College
429 North Church Street
Spartanburg, SC 29303-3663
Bus: (864) 597-4260
E-mail: vippermanks@wofford.edu

WALB
Don Norman
E-mail: don.norman@walb.com

College of Charleston
Office of Career Services
66 George Street
Charleston, SC 29424
Bus: (843) 953-5674
E-mail: careercenter@cofc.edu

****Two Private Citizens receive mailed postings

****This list was reviewed in winter 2014 to review individuals and groups who had requested receipt of postings and their continued interest and contact methodology.

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